

Full discharge / Refinance authority form



Looking to refinance?

Have you spoken to our Customer Relations Team, who may be able to offer something which could save you the time and costs of refinancing? Call them on 02 9248 2706.

This form is used for the following requests:

- If you are selling your property and repaying your loan in full.
- Refinancing your loan to another financial institution.
- You have repaid your loan in full and want to release your mortgage.

Important

- To avoid delays in processing your Full discharge / Refinance authority form, please ensure that you complete all sections on the form. Where a section is not applicable please note 'N/A'
- Ensure that all borrowers and guarantors sign the request form.
- Once the form has been completed, email the request form to discharges@resimac.com.au
- Once we have received your signed request form, it will take up to 14 business days to process.

Loan details

Loan number: Date:

Sender:

Email:

Customer 1 (full name)

Customer 2 (full name)

Customer 3 (full name)

Customer 4 (full name)

Security address

Security 1

Security 2

Security 3

Reason for discharge

Please ensure that a reason for discharge is selected under one of the below headings only (e.g. Sale Down sizing).

Sale

- Re-locating
- Investment property
- Hardship
- Purchasing new owner occupied property
- Down sizing

Refinance

- Interest rate
- Product features
- Service
- Staff concession
- Additional borrowings

Other

- Using own funds
- Other reason (not listed):

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Solicitor / Conveyancer details

<input type="text"/>	<input type="text"/>	
Name of firm	Contact name	
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email	Phone	Estimated settlement date
<input type="text"/>		
Postal address		

Complete if refinancing to another financial institution

<input type="text"/>
New lender
<input type="text"/>
Contact name (who should we contact to discuss the discharge settlement)
<input type="text"/>
Contact email

Customer contact details, post discharge

<input type="text"/>	
Mailing address	
<input type="text"/>	<input type="text"/>
Email	Phone

Banking details

This section must be completed to allow for the refund of any uncleared repayments.

- Deposit any refunds in my account you have on file; or
- Deposit any refunds in the following account:

Account name:	<input type="text"/>		
BSB:	<input type="text"/>	Account number:	<input type="text"/>

NOTE - You must organise the disbursement of any surplus funds from the sale / refinance of the security property. We are unable to do so on your behalf.

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Declaration

Signature (Customer 1)

Signature (Customer 2)

Name in print

Name in print

Date:

Date:

Signature (Customer 3)

Signature (Customer 4)

Name in print

Name in print

Date:

Date:

NOTE - On receipt of a completed Full discharge / Refinance authority form, your debit card will be suspended (if applicable). If you have an offset account, access to this account may be frozen once this Full discharge / Refinance authority form has been received. Please make alternative arrangements if you have any 3rd party direct debits as they may be rejected and not paid. Any funds remaining in your offset account may be put towards reducing the final payout figure of your loan.