

Security Documents Release Request

Complete this form to discharge securities taken as part of your home loan
Return it to us via fax 1300 719 105 or scan and email it to us at support@virginmoney.com.au

Date _____

Borrowers Details

Borrowers Name(s) in Full _____
 Borrower to be contacted _____ Daytime Contact Number _____

Settlement and Release Details

Release Type: _____ Contact Name and Details: _____
 Refinance Name of Financial Institution _____
 Sale/ Release Name of Party/ies handling _____
 Partial Substitution of security Submission attached _____
 Debt Repaid - No settlement required Please hold at Loan Centre for collection by _____
 Place of Settlement _____
 Date of Settlement _____

| Authority held to discharge the following Real Property securities: | | | Branch Use |
|---|---------|-----------|------------------|
| Address | R/M No. | Title Ref | Partial/Full/Sub |
| | | | |

LMI Policy No/s _____

| Action Required for Loan Accounts Related to this Release (excluding Credit Card Accounts) | | | | | |
|--|----------------|------------------------|--------------------|---|-----------------------------|
| Account Name | Account Number | Amount From Settlement | Reduce Limit to \$ | Cancel Limit Only - A/C to remain open new product code | Payout and Close |
| | | | | or | or <input type="checkbox"/> |
| | | | | or | or <input type="checkbox"/> |
| | | | | or | or <input type="checkbox"/> |
| | | | | or | or <input type="checkbox"/> |

| Accounts For Credit of Surplus Funds Minus Any Fees and Charges Due: (excluding Credit Card Accounts) | | |
|---|----------------|--------|
| Account Name | Account Number | Amount |
| | | |
| | | |
| | | |

Fees and Charges Authority

I/We authorise the Lender to debit the following account details with any amount payable by me/us in relation to this Security Release. Fees may include Security Release Fees, and any relevant government or registration body charges.

Account Number | _____ Account Name | _____

Current fees are in our Lending and Deposits Guide to Fees and Charges booklets. Refer to the website of the relevant security registration body for their fees and charges.

Offset Facilities

Where loan accounts are being paid out and closed, and no further lending is being entered into, please ensure you transfer any funds held in the related Offset Facilities to the Loan Account or to an external account prior to the securities being released.

I/We request that all related Offset Facilities are to be closed once the security has been released and the Offset Facility balance is zero.

Address After Settlement

Residential Address | _____

Postal Address | _____

I acknowledge that the bank will action my request to release the noted securities and dispose of any surplus funds in accordance with my instruction above

1. Borrower/ Guarantor/ Mortgagor Name

Borrower/ Guarantor/ Mortgagor Signature

2. Borrower/ Guarantor/ Mortgagor Name

Borrower/ Guarantor/ Mortgagor Signature

3. Borrower/ Guarantor/ Mortgagor Name

Borrower/ Guarantor/ Mortgagor Signature

4. Borrower/ Guarantor/ Mortgagor Name

Borrower/ Guarantor/ Mortgagor Signature

Internal Use Only

/

/

Received

/

/

Actioned

Signature/s verified Brand Changed in EB Profile (if applicable)

Service Charge Plan Name | _____

Service Charge Plan No | _____

Branch | _____

| _____

BSB

Preparer | _____

| _____

Team Manager

Signature | _____

| _____

Signature

CCC Ref: | _____